

1. **Family name: Gharagyozyan**
2. **First names: Zaruhi**
3. **Date of birth: August 28, 1978**
4. **Nationality: Armenian**
5. **Civil status: RA**
6. **Education: Master**

<i>Institution</i>	Yerevan State University of Foreign Languages named after V. Brusov
<i>Date: from (month / year): to (month / year)</i>	September / 1995 - June / 2000
<i>Degree(s) or Diploma(s) obtained:</i>	English and Area Study (Diploma), Master

Courses/Trainings

12-23 January, 2009	Standard Rules and Procedures of World Bank for Procurement of Goods, Works and Services National Institute of Financial Management, Ministry of Finance, Government of India, Faridabad
16-20 November, 2009	World Bank Regional Fiduciary Workshop Tbilisi, Georgia
20-21 May, 2010	The World Bank “Procurement of Information Technology” Workshop Yerevan
11-15 April, 2011, 2012 2013	World Bank Regional Fiduciary Workshop Tbilisi, Georgia
30-4 March- April, 2014	World Bank Regional Fiduciary Workshop Tashkent, Uzbekistan
01-03 November, 2016	FIDIC Contract Management Workshops, Aghveran, Armenia
Juy, 2017	Training on amendments in Public Procurement Law
May, 2018	World Bank Regional Fiduciary Procurement Workshop

7. Language skills: (1 - excellent; 5 - basic)

<i>Language</i>	<i>Reading</i>	<i>Speaking</i>	<i>Writing</i>
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Armenian	1	1	1
English	1	1	1
Russian	1	1	1

8. Available certificates:

Certified Expert of National Procurement

9. Other skills (e.g. computer literacy, etc.):

Experienced with MS Windows, MS Office (Word, Excel, Power Point), Adobe Photoshop etc.

10. Present position: Procurement Team Leader of R2E2 Fund

11. Years within the firm: 12

12. Key qualifications:

- Procurement of Goods, Works and Services of under the WB financed projects: Urban Heating Project, Renewable Energy Project, Geothermal Energy Project, Energy Efficiency Project.
- Advertising the GPN, SPN, updating the Procurement Plans, preparation of TORs and bidding documents, preparation and issuing the Request of Proposals, Technical and Financial evaluation of proposals, organization of meeting of Evaluation Committee, drafting the minutes, awarding the contracts, preparation of contracts, contract management.
- Application of Innovative Bidding Document of Energy Efficiency Project, prepared based on the WB's NCB standard bidding document and adjusted to the Energy Efficiency Project requirements where the contract awards are based on NPV.
- Implementation of NCB (Works) tenders and Contract Management for 64 Public Facilities, including conduction of training and pre-bid conferences.
- Application of PRAQ Guidelines during the Program funded by the EUROPEAN UNION.
- Conduction of training on EE Project procurement principles for Balkan Countries.
- Knowledge of ADB Procurement Guidelines.
- Knowledge of National Procurement System.

13. Specific project experience related to assignment:

<i>Project Title</i>	<i>Date: from (month / year) to (month / year), client, country, main activities performed</i>
Utility-Scale Solar Power Project	2015-Present, Conducting the Procurement of Goods (NCB, Shopping), Consulting Services (QCBS, CQS, IC) pursuant to the the World Bank Guidelines

	<ul style="list-style-type: none"> Advertising the GPN, SPN, updating the Procurement Plans, preparation of TORs and bidding documents, preparation and issuing the Request of Proposals, organization of trainings/pre-bid conferences for Technical and Financial evaluation of proposals, organization of meeting of Evaluation Committee, drafting the minutes, awarding the contracts, preparation of contracts, contract management.
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<i>Project Title</i>	<i>Date: from (month / year) to (month / year), client, country, main activities performed</i>
The World Bank Group Short Term Consultant assignment	September , 2018 – December, 2018 World Bank/ESMAP Second Knowledge Exchange Workshop on Energy Efficiency Funds Kosovo, Macedonia, Bosnia and Herzegovina Trainer

<i>Project Title</i>	<i>Date: from (month / year) to (month / year), client, country, main activities performed</i>
The World Bank Group Short Term Consultant assignment	May, 2017 – July 2017 Support to procurement team of Balkan Countries' Energy Efficiency Projects PIUs' teams Trainer May 11-13, 2017 World Bank/ESMAP Knowledge Exchange Workshop on Energy Efficiency Fund Operations

<i>Project Title</i>	<i>Date: from (month / year) to (month / year), client, country, main activities performed</i>
Energy Efficiency Program (World Bank)	2012-2016, Armenia Renewable Resources and Energy Efficiency Fund, Armenia

	<p><i>Conducting the Procurement of Consulting Services (QCBS, CQS, IC) , Works (NCB), Goods (Shopping) pursuant to the the World Bank Guidelines</i></p> <ul style="list-style-type: none"> • <i>Advertising the GPN, SPN, updating the Procurement Plans, preparation of TORs and bidding documents, preparation and issuing the Request of Proposals, organization of trainings/pre-bid conferences for Technical and Financial evaluation of proposals, organization of meeting of Evaluation Committee, drafting the minutes, awarding the contracts, preparation of contracts, contract management.</i>
<i>Project Title</i>	<i>Date: from (month / year) to (month / year), client, country, main activities performed</i>
<i>BSBEEP-Black Sea Buildings Energy Efficiency Plan / Programme funded by the EUROPEAN UNION</i>	<p>June/ 2013- December / 2015, Armenia Renewable Resources and Energy Efficiency Fund, Armenia,</p> <p>Procurement of Goods, Works and Consulting Services in accordance with PRAQ Guidelines</p>

<i>Project Title</i>	<i>Date: from (month / year) to (month / year), client, country, main activities performed</i>
Improvement of application of alternative energy in support of energy and environmental security in Syunik region of Armenia (OSCE)	<p>July / 2016- November / 2016, Armenia Renewable Resources and Energy Efficiency Fund, Armenia, Coordination of Project Activities, acceptance of deliverables, organization of round tables.</p>

14. Professional Experience Record:

<i>Date: from (month / year) to (month / year)</i>	February /2017- Present
<i>Location:</i>	Armenia
<i>Company:</i>	Armenia Renewable Resources and Energy Efficiency Fund (R2E2 Fund)
<i>Position:</i>	Procurement Team Leader
<i>Description:</i>	Management of procurement of Goods, Works and Consulting Services

<i>Date: from (month / year) to (month / year)</i>	June /2008 – Present
<i>Location:</i>	Armenia
<i>Company:</i>	Armenia Renewable Resources and Energy Efficiency Fund
<i>Position:</i>	Procurement Specialist
<i>Description:</i>	Procurement of Goods, Works and Consulting Services

<i>Date: from (month / year) to (month / year)</i>	2005-2008
<i>Location:</i>	Armenia
<i>Company:</i>	Armenia Renewable Resources and Energy Efficiency Fund
<i>Position:</i>	Project Assistant/ Translator
<i>Description:</i>	Organization/translation of project documents, assistance to procurement process

<i>Date: from (month / year) to (month / year)</i>	2001-2005
<i>Location:</i>	Armenia
<i>Company:</i>	“Thermosupply Programs PIU, SI”
<i>Position:</i>	Project Assistant/ Translator
<i>Description:</i>	Translation, interpretation during the meetings, filing, logging, organization of workshops, assistance to Procurement Specialist in preparation and translation of bidding documents, evaluation reports.

<i>Date: from (month / year) to (month / year)</i>	2000-2001
<i>Location:</i>	Armenia
<i>Company:</i>	“Ministry of Culture of the RA, Department of Historical Monuments
<i>Position:</i>	Project Assistant/ Translator
<i>Description:</i>	Translation, interpretation during the meetings, filing, logging, organization of workshops.